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UNITED STATES DISTRICT COURT  
WESTERN DISTRICT OF WASHINGTON  
AT TACOMA

BRIAN P. CARR,  
Plaintiff,  
v.  
SAM REED, et al.,  
Defendants.

CASE NO. C07-5260RJB

MINUTE ORDER REGARDING  
INITIAL DISCLOSURES, JOINT  
STATUS REPORT, AND EARLY  
SETTLEMENT

**I. INITIAL SCHEDULING DATES**

Pursuant to the December 1, 2000 revisions to the Federal Rules of Civil Procedure, the Court sets the following dates for submission of the Joint Status Report and Discovery Plan:

Deadline for FRCP 26(f) Conference: **AUGUST 8, 2007**

Initial Disclosures Pursuant to FRCP 26(a)(1): **AUGUST 15, 2007**

Combined Joint Status Report and Discovery Plan as Required by FRCP 26(f) and Local Rule CR 16: **AUGUST 22, 2007**

*Counsel is **STRONGLY ENCOURAGED** to electronically file all documents with the Court for the following reasons: Electronically filed pleadings are instantly filed and the Court has instant access to review and consider pleadings. Pleadings filed in paper form have to be labeled, scanned and then docketed in the Clerk's Office. That can, and likely will, result in a delay of several days before the document is posted on the docket sheet, which will result in a delay before the Court will be able to review and consider the pleading.*

1 **II. JOINT STATUS REPORT & DISCOVERY PLAN**

2 All Counsel and any pro se parties are directed to confer and provide the Court with a combined  
3 Joint Status Report and Discovery Plan (the "Report") by **August 22, 2007**. This conference shall be  
4 done by direct and personal communication, whether that be a face-to-face meeting or a telephonic  
5 conference. The Report will be used in setting a schedule for the prompt completion of the case. It must  
6 contain the following information by corresponding paragraph numbers:

- 7 1. A statement of the nature and complexity of the case.
- 8 2. The results of the FRCP 26(f) conference.
- 9 3. A proposed deadline for joining additional parties.
- 10 4. A statement of which ADR method (mediation, arbitration, or other) should be used. The  
11 alternatives are described in Local Rule CR 39.1 and in the ADR Reference Guide which  
12 is available from the clerk's office. If the parties believe there should be no ADR, the  
13 reasons for that belief should be stated.
- 14 5. Unless all parties agree that there should be no ADR, a statement of when mediation or  
15 another ADR proceeding under Local Rule CR39.1 should take place. In most cases, the  
16 ADR proceeding should be held within four months after the Report is filed. It may be  
17 resumed, if necessary, after the first session.
- 18 6. A proposed discovery plan that indicates:
- 19 A. The date on which the FRCP 26(f) conference and FRCP 26(a) initial disclosures  
20 took place:
- 21 B. The subjects on which discovery may be needed and whether discovery should be  
22 conducted in phases or be limited to or focused upon particular issues;
- 23 C. What changes should be made in the limitations on discovery imposed under the  
24 Federal and Local Civil Rules, and what other limitations should be imposed;
- 25 D. A statement of how discovery will be managed so as to minimize expense (e.g.,  
26 by foregoing or limiting depositions, exchanging documents informally, etc.); and
- 27 E. Any other orders that should be entered by the Court under FRCP 26(c) or under  
28 local Rule CR 16(b) and (c).

- 1 7. The date by which the remainder of discovery can be completed.
- 2 8. Do the parties consent to assignment of this case to a full time United States Magistrate  
3 Judge pursuant to 28 U.S.C. §636(c) and Local MJR 13 to conduct all proceedings?  
4 Agreement in the Joint Status Report will constitute the parties consent to referral to U.S.  
5 Magistrate Judge **J. Kelley Arnold**.  
6 *\*\*If counsel, OR pro se parties do consent, each attorney/party MUST sign the*  
7 *document.*
- 8 9. Whether the case should be bifurcated by trying the liability issues before the damages  
9 issues, or bifurcated in any other way.
- 10 10. Whether the pretrial statements and pretrial order called for by Local Rules CR 16(e), (h),  
11 (i) and (1), and 16.1 should be dispensed with in whole or in part for the sake of  
12 economy. *(The court will make the final determination)*
- 13 11. Any other suggestions for shortening or simplifying the case.
- 14 12. The date the case will be ready for trial, keeping in mind that THIS CASE should be  
15 resolved within 12 months of filing of the complaint unless the case is unusually complex.
- 16 13. Whether the trial will be jury or non-jury.
- 17 14. The total number of trial days required.
- 18 15. The dates on which trial counsel may have complications to be considered in setting a trial  
19 date.
- 20 16. If on the due date of the Report, all defendant(s) or respondent(s) have not been served,  
21 counsel for the plaintiff shall advise the Court when service will be effected, why it was  
22 not made earlier, and shall provide a proposed schedule for the required FRCP 26(f)  
23 conference and FRCP 26(a) initial disclosures.

24 If the parties are unable to agree on any part of the Report, they may answer in separate  
25 paragraphs. SEPARATE REPORTS SHOULD NOT BE FILED.

26 The time for filing the Report may be extended only by court order. Any request for extension  
27 should be made by telephone to Dara Kaleel at 253-882-3824.

1 If the parties wish to have a status conference with the Court at any time during the pendency of  
2 this action, they should notify the courtroom clerk, Dara Kaleel by telephone at 253-882-3824.

### 3 III. PLAINTIFF'S RESPONSIBILITY

4 This Order is issued at the outset of the case, and a copy is delivered by the clerk to counsel for  
5 Plaintiff (or plaintiff, if pro se) and any defendants who have appeared. Plaintiff's counsel ( of plaintiff,  
6 if pro se) is directed to serve copies of this Order on all parties who appear after this Order is filed within  
7 ten (10) days of receipt of service of each appearance. Plaintiff's counsel ( or plaintiff, if pro se) will be  
8 responsible for starting the communications needed to comply with this Order.

### 9 IV. EARLY SETTLEMENT CONSIDERATION

10 When civil cases are settled early – before they become costly and time-consuming – all parties  
11 and the court benefit. The Federal Bar Association Alternative Dispute Resolution Task Force Report  
12 for this district stated:

13 [T]he major ADR related problem is not the percentage of civil cases that ultimately settle, since  
14 statistics demonstrate that approximately 95% of all cases are resolved without trial. However,  
15 the timing of settlement is a major concern. Frequently, under our existing ADR system, case  
16 resolution occurs far too late, after the parties have completed discovery and incurred substantial  
17 expenditure of fees and costs.

18 The judges of this district have adopted a resolution “approving the Task Force’s  
19 recommendation that court-connected ADR services be provided as early, effectively, and economically  
20 as possible in every suitable case.”

21 If settlement is achieved, counsel shall notify, Dara Kaleel, courtroom clerk, by telephone, at  
22 253-882-3824.

### 23 V. SANCTIONS

24 A failure by any party to comply fully with this Order may result in the imposition of sanction.

25 DATED this 24<sup>th</sup> day of May, 2007.

26 The Foregoing Minute Order was authorized by THE HONORABLE ROBERT J. BRYAN,  
27 UNITED STATES DISTRICT JUDGE.  
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